

# FAYETTEVILLE HOUSING AUTHORITY

Board Meeting – THURSDAY, OCTOBER 28, 2021 at 5:00 PM

VIA ZOOM

**Mission Statement: The Fayetteville Housing Authority provides safe, quality, affordable housing as a basic human right to build community resilience, improve intergenerational public health outcomes, and increase equitable opportunities**

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. **Announcements: Review of meeting decorum protocols and Code of Ethics, Section G:**  
*Commissioners should only arrive at conclusions on matters of Authority business after proper review and discussion with the other Commissioners in open meetings. Once a decision has been reached by the majority of the Commissioners in an open meeting, all Commissioners should support it graciously and professionally.*
- V. **Special Guest [Ledford representative - Deferred to Budget Working Meeting, Nov 4]**
- VI. **Public Comment:** *A reminder that public comments are an opportunity for the public to ask questions and/or relay information requests. All comments should be as brief as possible, addressed to the Chair, and follow professional standards of court decorum, which precludes any and all personal attacks on residents, staff, and/or Board members. Personnel matters are not allowable as public comment as the Board is only authorized to discuss personnel issues in Executive Session.*
- VII. **Consent Agenda**
  - A. Minutes: Amended August 26, 30, September 2, 13; September 23
- VIII. **Reports**
  - A. FHA Chair Report- Melissa Terry
    1. Washington County Quorum Court ordinance:  
<https://www.youtube.com/watch?v=70HSGjRCd6c>
    2. City Council Update:

[https://accessfayetteville.granicus.com/player/clip/7789?view\\_id=14&redirect=true](https://accessfayetteville.granicus.com/player/clip/7789?view_id=14&redirect=true)

3. HUD Correspondence
  - a) Annual Re-exams Corrective Action Process
  - b) Management Stabilization Contract - Procurement Policy Update

4. Audit Update -

**B. Staffing Committee Report - Committee Chair Paxton**

**C. Hiring Committee Report - Committee Chair Jones**

1. Temporary Hire of Interim Director [FHA Personnel Policy: Article XVIII, Section 111.01, (e)]
2. Update on Executive Director interview process & next steps/timeline

**D. Financial Committee Report - Committee Chair Breashears**

**E. Staff Reports - Interim Deputy Director Butler**

1. Vouchers & Supportive Services
  - a) COVID Booster Clinic
2. Public Housing
  - a) Power Washing RFB

**F. Hillcrest Resident Council - President Brown**

**G. FHA Development Chair Report - Chair Terry**

1. Property update
2. Community engagement - 12th Street/Morgan Manor Bulky Waste and Clean up Event 10.30.21

**IX. Old Business**

**A. Update: Compensation time as it pertains to salaried employees Audra Butler**

**B. Financials (Motion to Table to November 4 Working Meeting)**

1. August

**X. New Business**

**A. Discussion: IT Security - Commissioner Paxton**

1. Preservation of [staff email] Records
2. Google Drive Autonomy - [*Commissioner Paxton volunteered to review options and bring forward a set of recommendations for Board consideration*]

**B. Update: Security Cameras at Morgan Manor - [*approved but never purchased will review options in the next quarter with the new ED*]**

**C. Update: Sidewalk right-of-way from the City of Fayetteville, HUD Status - Audra**

Butler

- D. Personnel Policy**
    - 1. Section 3.05 Internal Job Postings
    - 2. Section 6.01 Introductory Period and 6.02 Performance Management
    - 3. TPC Contract
  - E. Review and Approve all FHA meeting Dates through December 2021**
    - 1. Review proposed calendar
  - F. Exit Interview Process update (Table until next meeting)**
  - G. Action Item: Extension of Interim Deputy Director appointment for Audra Butler and interim standing committees through December 31, 2021.**
  - H. Final Comments & Announcements**
- XI. Adjournment**