

FAYETTEVILLE HOUSING AUTHORITY

Meeting Minutes

Thursday February 27, 2020

Fayetteville City Hall Room 111, 113 West Mountain Street,
Fayetteville, AR 72701

I. Call to order

Chair Bensinger called to order the regular meeting of the Fayetteville Housing Authority Board of Commissioners at 6 pm on Thursday, February 27, 2020 at Fayetteville City Hall Room 111, 113 West Mountain Street, Fayetteville, AR 72701

II. Roll Call

Chair Bensinger conducted a roll call. The following commissioners were in attendance: Chair Bensinger, Commissioner Stafford, Commissioner Breashears, Commissioner McMahan, Commissioner Terry-all commissioners were present. Additionally, in attendance, Executive Director Belford, Deputy Director Berry, Members of the Public.

III. Public Comment -None

IV. Old Business Updated By-Laws

The Commissioners discussed the bylaws and added comments to the document. Commissioners suggested that some of the items could be in the Policy and Procedures/Best practices/Handbook. Additional discussion around "Officials Statements of the Board", for example, can the Chair speak for the Board. The changes will need to be discussed with the FHA attorney.

V. New Business

A. Discussion: Green Heart Festival Murals at Willow Heights

- a. Executive Director Belford discussed creating murals at Willow Heights. Planned community meeting with residents near March 15 to facilitate talking about how residents feel about the mural and process.
- b. Executive Director Belford gave several examples of what a discussion might look like, with our "Love where you Live" community meeting.
- c. Artist selected and sponsored to do the artwork by the Festival planners.
- d. Commissioner Terry inquired if there was a bid process to "be transparent on how the artist are selected".
- e. Director Rios-Stafford discussed with the Arts Commission, concern that the artist making a living wage (\$40.00 an hour). Executive Director Belford would check with HUD about REACT (would the painting of the wall be an issue). Part of reason for the project is to provide exposure for the artist.
- f. Discussion regarding long term preservation of the artist work.

- g. There was concern that the event is scheduled on 4/20 and it is a marijuana festival.
- h. This offer could be a good catalyst to have the discussion about public art on FHA property. The commissioners agreed to thank them for the offer, but to pass at this time and to look at future opportunities.

B. Resolution #1210 – Update Segregation of Duties Policy

- a. Executive Director Belford explained the segregation of duties updated policy primarily to include Finance Manager.
- b. Commissioner Stafford moved to approve, Commissioner Breashears seconded, Roll Call, all in favor. Motion Passes

C. Resolution #1211 – Update Administrative Plan

- a. Executive Director Belford explained that it had been updated. The plan only covers TBRA and Housing Choice voucher programs.
- b. Commissioner Breashears moved to approve the resolution, Commissioner McMahon seconded the motion. Roll Call all in favor, all voted in favor. Motion Passes

D. Resolution #1212 – Authorization for Property Manager

- a. Commissioner Breashears moved to approve the motion, seconded by Commissioner Rios-Stafford. Roll call, all in favor, all voted in favor. Motion passes.

E. Resolution #1213 – Authorization for Maintenance Technician

- a. Commissioner Rios-Stafford moved to approve the motion, seconded by Commissioner Breashears, Roll Call, all in favor, all voted in favor. Motion passes.

F. Resolution #1214 – Authorization for Construction Manager

- a. Commissioner Breashears moved to approve the motion, seconded by Commissioner Rios-Stafford, Roll Call, all in favor. Motion passes.

VI. CONSENT AGENDA

- a. Approval of minutes from previous regular board meeting, January 23, 2020
- b. Approval of December 2019 FHA Programs' Balance Sheets & Income Statements and January Accounts Payable Summary
- c. Commissioner Terry moved to approve, Commissioner Breashears seconded, Roll Call, all voted in favor. Consent agenda approved.

VII. STAFF REPORT

- A. Executive Director, Angela Belford
 - a. Supportive Housing Services Report
- B. Deputy Director, John Berry
 - a. Public Housing Report
 - b. Voucher Program Report

VIII. EXECUTIVE SESSION

A. Executive Director Performance Review

- a. Commissioner Bensinger moved to go into Executive Session, Commissioner Rios-Stafford seconded, Roll Call, all moved in favor to go into Executive Session. Motion Passes.
- b. Commissioner Breashears moved, Commissioner McMahon seconded to come back into regular session from executive session.
- c. Next step, at next agenda session have an Executive Session, then another executive session at the March board meeting.

IV. Adjournment

Motion by Commissioner Terry to adjourn, Commissioner Breashears seconded, Roll Call, all voted in favor. Meeting adjourned.

human right to build community resilience, improve intergenerational public health outcomes, and increase equitable opportunities.

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