

Fayetteville Housing Authority Special Board Meeting Minutes

January 29, 2019

I. Call to order

Melissa Terry called to order the special meeting of Fayetteville Housing Authority at 12:30pm on January 29, 2019 at Fayetteville Housing Authority Office.

II. Roll call

Melissa Terry conducted a roll call. The following persons were present: Melissa Terry, Lucky McMahon, Evelyn Stafford by phone, and Kristen Bensinger by phone.

III. Open issues

- a) Formal approval for job description of executive director position to be posted. This was given to the board to review last month. Lucky McMahon made a motion to approve the position description as is. Motion 2nd by Evelyn Stafford. Roll call. All in favor.
- b) Update on Willow Heights. Jim Crouch sent a letter asking for us to refund the earnest money given by the potential buyer of Willow Heights. We are refunding this money because the contract to buy the property expired on January 26, 2019. Mr. Crouch asked that we write the check, and he will send it with a letter to the potential buyer's attorney. Melissa Terry made a motion to cut a check for \$62,500 earnest money paid by the potential buyer and return it via Jim Crouch. Lucky McMahon 2nd the motion. Roll call. All in favor.

IV. Adjournment

Melissa Terry mad a motion to adjourn the meeting at 12:42 pm. The motion was 2nd by Evelyn Stafford. Roll call. All in favor. Board adjourned to site visit.

Minutes submitted by: Joy Hunnicutt, Public Housing Director

Minutes approved by: Name