

MINUTES OF THE MARCH 22, 2018 REGULAR MEETING OF THE  
HOUSING AUTHORITY OF  
THE CITY OF FAYETTEVILLE, ARKANSAS

The Housing Authority of the City of Fayetteville, Arkansas met in Regular Session at 6:00 p.m. on, March 22, 2018, in the City Administration Building, Room #111, Fayetteville, AR.

Mike Emery, Chair Person, called the meeting to order at approximately 6:00 p.m.

Commissioners Present: Mike Emery, Melissa Terry, Laurence McMahon, and Debra Humphrey

Commissioners Absent: Chris White

Others Present: Deniece Smiley, Kyra McCown, MD Atwell, of Fayetteville Housing Authority, and Stephen Luoni and Shawna Marie Hammon, University of Arkansas Community Design Center, Hillcrest Towers Residents, public and member of press.

OLD BUSINESS

- A. Designated Smoking Places – Chairman pointed out that the time frame of 8 pm – 6am daily for permitted smoking on Northside of Hillcrest Towers had been previously discussed but never voted on. Debra Humphrey made a motion to accept the times specified for permitted smoking and Melissa Terry seconded. The vote was unanimous to accept the permitted smoking times and designation. The Chairman stated that he would add this language in the Non Smoking Lease Addendum and forward to the Secretary for publication and distribution to residents.

NEW BUSINESS

- A. Approval of Minutes of Previous Regular Board Meeting – No corrections or changes were made to the board meeting minutes; Melissa Terry made a motion to accept the minutes as presented and Laurence McMahon seconded. The vote was unanimous to accept the minutes.
- B. Approval of January 2018 FHA Program Balance Sheets & Income Statements and February 2018 Accounts Payable Summary. Melissa Terry made the motion to accept the financial record as presented and Debra Humphrey seconded. The vote was unanimous to accept the financial records.

- C. Presentation by Stephen Luoni – Willow Heights Housing Livability Improvement Plan Proposal – Mr. Luoni’s presentation included a power point that he had previously forwarded to the City Media Services, consisting of seven (7) development scenarios. Three of the scenarios were ultimately recommended to the board. The next steps for this project is to present the scenarios to the public and Willow Heights residents on April 5, 2018. Melissa Terry is working with local churches for venue.
  
- D. Presentation by Randy Hoeschen – Agency Plan Discussion and Approval of contract for preparation of Agency Plans - Mr. Hoeschen’s remarks centered on the purpose of the engagement of their services, the HUD requirements for submission of plan, and the engagement needed from the Board to assist in the annual plan. MD Atwell provided a report and photos of the current deterioration of pipes at Willow Heights and Lewis Plaza. The Board expressed their desire to tour the various public housing sites as soon as possible.
  - (A) Resolution No. 1102 – Resolution Authorizing the Execution of Contract for Consulting Services in Preparation of FY 2018 Public Housing Agency Plans – Melissa Terry made a motion to approve Resolution No. 1102 and Debra Humphrey seconded. The vote was unanimous to execute the contract.
  
- E. Approval of Revised Job Description – Public Housing Director / PBRA Director The future retirement of Kyra McCown, Public Housing Director was announced for August, 2018. In anticipation of hiring a replacement it was deemed necessary to revise the current job description to cover added responsibilities associated with operating Project Based Rental Assistance.
  - (A) Resolution No. 1101 – Resolution Amending Job Description and Title for The Public Housing Director. Melissa Terry made the motion to approve Resolution No. 1101 and Debra Humphrey seconded it. The vote was unanimous to make the revision.
  
- F. Executive Director’s Report – the prepared report was reviewed with the Board.
  
- G. Public Comment.
  
- H. Adjournment.

The meeting was adjourned with the announcement that the next regular meeting would be on April 26, 2018.

ATTEST:

Heather Smiley  
SECRETARY

THE HOUSING AUTHORITY OF  
CITY OF FAYETTEVILLE, ARKANSAS

MS

CHAIRMAN

4-27-2018

DATE